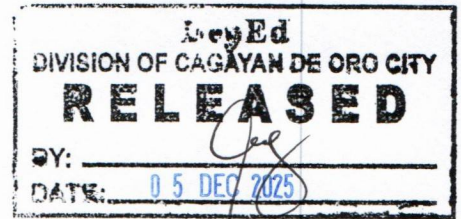




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

05 Dec 2025

DIVISION MEMORANDUM
No. 1121 s.2025

**DEPLOYMENT OF PRE-SERVICE TEACHERS FOR THEIR OFF-CAMPUS
TEACHING**

To Select School Principals:

FR. WILLIAM MASTERSON INTEGRATED SCHOOL
CAGAYAN DE ORO NATIONAL HIGH SCHOOL – JH
GUSA REGIONAL SCIENCE HIGH SCHOOL
CITY CENTRAL SCHOOL
This Division

1. Pursuant to the provisions of the Memorandum of Agreement between Higher Education Institutions and the Department of Education, this office hereby informs school heads of selected schools listed above on the deployment of Pre-Service Teachers of Xavier University for their off-campus teaching experience from January 8– February 13, 2026.
2. Consequently, concerned school heads are requested to coordinate with the Dean of Education of Xavier University to ensure awareness of the cooperating teachers of their specific roles.
3. This office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

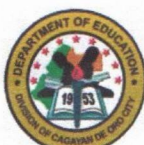
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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent
OFF-CAMPUS TEACHING

DM-93 -SGOD-HRDS-DMSA/ OFF-CAMPUS TEACHING
December 4, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Xavier University
ATENEOS DE CAGAYAN
In consortium with
Ateneo de Davao University
Ateneo de Zamboanga University
SCHOOL OF EDUCATION

100
XAVIER
ATENEOS
ON TO THE NEXT ERA

October 29, 2025

DR. ANGELO ROY E. GAZO

Schools Division Superintendent

Department of Education – Cagayan de Oro City Division

Cagayan de Oro City, Misamis Oriental

DepEd	
CAGAYAN DE ORO CITY DIVISION	
Received by:	<i>[Signature]</i>
Date:	OCT 29/2025
Time:	2:55

THRU: Derrold Marl S. Aves, PhD

Senior Education Program Specialist

Department of Education – Cagayan de Oro City Division

Cagayan de Oro City, Misamis Oriental

Sir:

Greetings of Peace and Prosperity!

I am writing on behalf of Xavier University-School of Education to request for you to allow our pre-service teachers to have their Internship Program in the identified Cooperating Schools namely: **Fr William Masterson Integrated School (12 Students), Cagayan de Oro National High School-Junior High School (11 Students), Gusa Regional Science High School (11 Students), and City Central School (12 Students)** from **January 8, 2026 to February 13, 2026**.

We believe that these schools will provide the opportunity to effectively observe, participate, and learn through the supervision of qualified mentors.

In addition to that, we would like to request a team from your office to conduct a **Deped Orientation on January 7, 2026** at the **AVR1** located near the library at **Xavier University**.

Please feel free to communicate your concerns through my email at: mestacio@xu.edu.ph or you may contact me through my mobile number: 09088663714.

Respectfully,

Maria Leah Estacio
Maria Leah Paola M. Estacio, PhD
Internship Coordinator

Noted:

[Signature]
EDRALIN C. MANLA, PhD
Dean, School of Education

Recommending Approval:

Derrold Marl S. Aves, PhD
Senior Education Program Specialist

Approved: _____

DR. ANGELO ROY E. GAZO
Schools Division Superintendent